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16 February 1959

MEMORANDUM FOR: [REDACTED]

SUBJECT: Travel Voucher for Period 12 - 16 January 1959

1. Subject voucher has been processed and approved in the amount of \$ 223.05 which has been applied against the related travel advance in the amount of \$ _____ dated _____.
(The outstanding balance of original advance 647.92)
The balance of the advance to be refunded is \$ 424.87. Should you desire to refund by personal check, please make it payable to ~~XXXX~~

2. Early settlement of your account will be appreciated.

[REDACTED]
Finance Officer

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